Briefing of

House Permanent Select Committee on Intelligence

Tuesday - 2 February 1982

9:30 a.m.

H-405, The Capitol

(Wilson-Terpil)

Edward Boland (D., MA), Chairman

Clement Zablocki (D., WI)
Romano Mazzoli (D., KY)
Norman Mineta (D., CA)
Wyche Fowler, Jr. (D., GA)
Lee Hamilton (D., IN)
Albert Gore, Jr. (D., TN)
Bob Stump (D., AZ)
Charles Rose (D., NC)
James Wright, Jr. (D., TX)*

Kenneth Robinson (R., VA)
John Ashbrook (R., OH)
Robert McClory (R., IL)
William Whitehurst (R., VA)
Bill Young (R., FL)
Robert Michel (R., IL)*

Staff Members

Tom Latimer Patrick Long Jim Bush Mike O'Neil Herbert Romerstein Dick Giza

*Ex Officio

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- A: The Headquarters Notice I sent to all employees on 25 June 1981 sets out the guidelines. Basically, employees must ask themselves whether the contact is one which would occur with a person who had never worked for CIA. If not, consideration of all the factors set forth in the Notice enables the employee to decide whether to report the contact. Particularly, employees must ask themselves:
 - "a. Am I being asked to provide Agency information or other assistance for nonofficial purposes?
 - "b. Am I being asked to participate in some non-Agency activity to convey the impression that the Agency is officially involved?
 - "c. Would I conduct this relationship in the same manner if the other party had not been previously associated with the Agency?
 - "d. Am I becoming involved in an activity which may involve or create the appearance of a conflict of interest with my official Agency responsibilities?"

If the employee has any question about the propriety of the contact after considering these factors, he reports the matter to his supervisor, who will in appropriate cases refer him to the Office of Inspector General, the Office of General Counsel, or the Office of Security.

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